



Romeo Downtown Development Authority

141 S. Main St., Suite A, Romeo, Michigan 48065

586-752-1170 Office

info@romeodda.org

www.downtownromeo.net

REQUEST FOR QUOTE FOR HOLIDAY GREENS & DECOR 2026-2029

The **Romeo Downtown Development Authority (DDA)** is soliciting proposals from qualified vendors to provide Holiday Greens and Decor services.

The Romeo DDA is a public body created under Michigan Public Act 197 of 1975 to promote economic development, infrastructure improvements, and revitalization within Romeo's downtown district. The DDA operates with a modest budget, funded primarily by tax increment financing (TIF), grants, sponsorships, and program revenues.

SCOPE OF WORK:

Provide and Plant Holiday Greens and Decor in 138 hanging basket inserts as provided by Client:

- Materials for 98 - 23" Hanging Baskets
- Materials for 80 Half Rounds - 28" Wraparound planter
- Materials for 3 parking lot containers and Village office container
- Bows and decor to match annual theme
- Installation Vendor will deliver baskets
- Installation Vendor will pick up completed baskets

CONTRACT TERM:

The Romeo DDA intends to award a **one-year contract** with the option to extend annually for up to two additional years, subject to performance and board approval.

CRITERIA:

The Romeo DDA reserves the right to reject any and all quotes, proposals and bids, to waive any formalities and to select the company and proposal in any manner deemed to be in the best interest of the Romeo DDA. The company selected shall agree not to discriminate against any employee or applicant for employment because of sex, race, age, religion, color, national origin, or disability status.



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INFORMATION INCLUDING DEADLINE:

The quote will be complete in legible form, preferably typewritten.

Mark the outside of your quote envelope or digital submittal:

Romeo DDA: DOWNTOWN ROMEO HOLIDAY GREENS & DECOR

Proposals are due at the Romeo DDA Office by 3:00pm, Wednesday, December 31st, 2025.

DDA Address: ***141 S. Main St., Suite A, Romeo, Michigan 48065 or email info@romeodda.org.***

All information requested herein should be submitted with the Request for Quote. Failure to do so may result in rejection of the proposal as non-responsive and or incomplete.



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**REQUEST FOR QUOTE
FOR
FLORAL GROWTH
2026-2029**

Company References

1. Contact Name:

Business Name:

Address:

Phone:

Email:

Work/Experience/Similar Projects:

2. Contact Name:

Business Name:

Address:

Phone:

Email:

Work/Experience/Similar Projects:

3. Contact Name:

Business Name:

Address:

Phone:

Email:

Work/Experience/Similar Projects: