



Romeo Downtown Development Authority

141 S. Main St., Suite A, Romeo, Michigan 48065

586-752-1170 Office

info@romeodda.org

www.downtownromeo.net

REQUEST FOR QUOTE FOR FLORAL INSTALLATION AND WATERING 2026-2029

The **Romeo Downtown Development Authority (DDA)** is soliciting proposals from qualified service providers for floral installation and watering services.

The Romeo DDA is a public body created under Michigan Public Act 197 of 1975 to promote economic development, infrastructure improvements, and revitalization within Romeo's downtown district. The DDA operates with a modest budget, funded primarily by tax increment financing (TIF), grants, sponsorships, and program revenues.

SCOPE OF WORK:

1. Planting of Planting Materials Provided and Delivered by Grower at the following locations:

Planter Pots

- 8 Terracotta & 1 Large Rectangular Planter Pots
- 1 Planter by the Police Station/City Hall (W. St. Clair and alley edge)
- 1 Planter in front of Masonic Lodge (on Main Street)
- 3 Planters in front of DDA Office (141 S. Main St.)
- 2 Planters in Parker Alley
- 1 Planter in Starkweather Alley
- 1 Paton Manor Alley

Landscape Beds

- Plant Material at Village Park Gazebo (Pavilion) and Rose Garden
- Plant Materials for Starkweather Alley, Marketplace Alley, Paton Manor Alley and Parker Alley

Hanging of Baskets

- Installation of all pre-planted baskets on existing poles.
- 98-23" Hanging Baskets
- 40-28" Wraparound planters

2. Annual Plant Watering And Maintenance

The project will include maintaining the following:

- 98 - 23" wide, hanging flower baskets mounted on 13' high street light poles,



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- 40 - 28" wide wraparound planters mounted on street light poles
- 7 large round terracotta pots and flower beds located in Starkweather Alley, Marketplace Alley, Paton Manor Alley and Parker Alley in the downtown area
- Fence line with boxwoods at village park.
- 3 rectangular planters in the SW Quadrant
 - Rectangular planter in front of Masonic Lodge on Main Street
 - Rectangular planter at rear of Police station
 - Gazebo (pavilion) and rose garden in the village park.

CONTRACT TERM:

The Romeo DDA intends to award a **one-year contract** with the option to extend annually for up to two additional years, subject to performance and board approval.

CRITERIA:

The Romeo DDA reserves the right to reject any and all quotes, proposals and bids, to waive any formalities and to select the company and proposal in any manner deemed to be in the best interest of the Romeo DDA. The company selected shall agree not to discriminate against any employee or applicant for employment because of sex, race, age, religion, color, national origin, or disability status.

INFORMATION INCLUDING DEADLINE:

The quote will be complete in legible form, preferably typewritten.

Mark the outside of your quote envelope or digital submittal:

Romeo DDA: DOWNTOWN ROMEO FLORAL GROWTH

Proposals are due at the Romeo DDA Office by 3:00pm, Wednesday, December 31st, 2025.

DDA Address: ***141 S. Main St., Suite A, Romeo, Michigan 48065 or email info@romeodda.org.***

All information requested herein should be submitted with the Request for Quote. Failure to do so may result in rejection of the proposal as non-responsive and or incomplete.



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FOR
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2026-2029**

Company References

1. Contact Name:

Business Name:

Address:

Phone:

Email:

Work/Experience/Similar Projects:

2. Contact Name:

Business Name:

Address:

Phone:

Email:

Work/Experience/Similar Projects:

3. Contact Name:

Business Name:

Address:

Phone:

Email:

Work/Experience/Similar Projects: