

Approved

Romeo Downtown Development Authority Regular Meeting

Monday, July 7, 2025– 7:00 p.m.

361 Morton Street, Romeo, MI 48065 South Meeting Room

MINUTES

1. Roll Call: 7:00 p.m.
Present – Osebold, Hutnick, Poznanski, Vanwormer, Murdock, Lee, St. Laurent
Absent - Stephens

2. Pledge of Allegiance

3. Approval of Agenda

Motion by: Poznanski

Second by: Osebold

Discussion: None

All ayes.

Motion Passes: 7-0

4. Approval of the Minutes:
June 2, 2025 Regular Meeting Minutes

Motion by: Lee

Second by: Osebold

No further discussion.

All ayes.

Motion Passes: 7-0

5. Public Forum:
None

6. Financial Report:

- a. Report provided in Board packet from Plante Moran. A fund balance of \$250,880.31 was presented for June 20, 2025. The financial report was received and filed.

- b. Motion: To approve the payment of bills from May 22, 2025-June 20, 2025, in the amount of \$34,487.70.

Motion by: Lee

Second by: Poznanski

Roll Call:

8. New Business

a. **Promotional Bank Account**

In order to keep the main bank ledger clean from a multitude of small transactions and to keep the account secure, a proposal was made to open another bank account dedicated to our merchandise sales and promotions.

Motion to approve opening a business account with People Driven Credit Union for the purposes of merchandise sales and promotions.

Motion by: Poznanski

Second by: Hutnick

Discussion: VanWormer inquired if this would cause an issue with tax returns and the board agreed that would be handled by our accountant but that it would all be reconciled with the main account revenues/expenditures. The Executive Director also commented that the minimum balance is 50.00 and if we drop below that there would be a 15.00 monthly charge.

Ayes - Poznanski, Hutnick, Osebold, Murdock, VanWormer, Lee, St. Laurent

Nays - none

Motion Passes: 7-0

9. Unfinished Business

a. **Multi-modal Streetscape Conceptual Planning Services**

The giffels-webster team has provided two (2) conceptual designs and has scheduled a meeting on July 16th at 9AM at the DDA offices to present.

b. **Art Plan**

Has been put on hold by the Girl Scouts until Summer 2026.

c. **Wayfinding and Attraction Strategy**

Crimson has delivered their final conceptual plans along with cost and implementation plans. The DDA and Village are researching grant opportunities.

d. **District 360**

The DDA and District 360 are working together on customizing the software and importing data. Project completion is 4 weeks.

e. **Visionary Leaders Circle**

They have scheduled 4 events for the summer months that include a Sidewalk Sale, Cruisin Main (Classic Car Night) to be held on Wednesday nights, a Chalk Walk as well as a Golden Girls Day out. The group has also scheduled its first Business Owners Social - The Summer Souiree at the Douglas House Barn to kick off summer.

h. **Ignite - Community engagement**

Is in the process of scheduling a kickoff meeting in July.

Discussion: Osebold believes this group will have a great impact in moving things forward. She would love to continue to capitalize on existing events and add onto them to make them even larger. She mentioned the Christmas Home Tour for example and adding things to do during that event downtown like Rudolph and Mr. & Mrs. Claus. Poznancki mentioned having warming stations and using the solo stoves that the DDA already owns etc.

i. **Executive Board Nominations for 2025-2026**

The board voted on Chair, Co-Chair, Treasurer and Secretary.

Motion was made by St.Laurent to nominate Danielle Lee for Chair.

Discussion: Osebold commented that she believes Lee to be very talented and does a great job for the board. She would like to see Lee do greater things beyond the DDA such as becoming a Trustee for the Village of Romeo. Hutnick agreed and mentioned Lee has done a great job for the DDA board. St. Laurent commented that although she agrees Lee would be a good fit for a Trustee, this discussion is about the DDA Board nominations and that there currently isn't a seat open on the BOT. Murdock mentioned she would like to nominate Kathy Osebold as Chair as well. Osebold said she would be interested in the position. Lee commented that she would step down from the nomination and support Osebold as Chair and serve as Co-Chair.

Motion was made to nominate Danielle Lee for Vice-Chair.

Motion by: St Laurent

Second by: Poznanski

Discussion: Hutnick mentioned she would be interested in serving as Co-Chair.

Ayes - St. Laurent, Poznanski, Lee, VanWormer

Nayes - Osebold, Putnick, Murdock

Approved

11. Board Member Comments

Hutnick - congratulations to the new Executive Board.

Osebold - Thank you for the nomination and looks forward to working together. We have made great strides. Thank you to St. Laurent and Lee for all of their efforts.

Poznanski: Congrats to everyone. We have come a long way. We have learned and pivoted. Thank you to everyone who worked on VintageFest (Sharon, Marty, Kathy).

Lee - Excited we have a plan/focus going forward. We don't have a huge budget so we have to be creative. Congratulations to Downtown Pretzel Co. opening this Thursday. She also heard VintageFest was a success.

St. Laurent- Has been happy seeing the amount of people "out and about" in downtown. Thinks VintageFest was a success as well. Congrats to the new Executive Board.

VanWormer- Congrats to the new Executive team. Looking forward to upcoming projects.

Murdock: Looking forward to working with everyone.

12. Adjournment: 8:17 p.m.

Motion by: Poznanski

Second: VanWormer

All ayes.

Motion passes: 7-0