

**ROMEO DOWNTOWN DEVELOPMENT AUTHORITY  
INFORMATIONAL MEETING MINUTES  
MONDAY OCTOBER 4, 2021 – 7:00 PM.  
ROMEO COMMUNITY CENTER  
361 Morton Street, Romeo, Michigan 48065  
South Meeting Room**

*The purpose of the Romeo Downtown Development Authority is to correct and prevent deterioration in the Romeo Business District; to encourage historic preservation; to authorize the creation and implementation of development plans in the district and promote economic growth.*

**MINUTES**

**Call to Order/Pledge of Allegiance**

Chairman, Kelley Stephens called the meeting to order at 6:45pm.

**Roll Call – *Informational meeting only not subject to quorum.***

**Public Forum – None**

**Approval of Agenda**

MOTION by

**Executive Director Hall read items A, B and C.**

**A. Goals of the Authority**

Land and Building Acquisition  
Road, Streetscape, Signage and Wayfinding Improvements  
Parking Improvements  
Beautification and Landscaping Improvements  
Facade Improvement Program-Design Guidelines and Architectural Consulting Program  
Development Area Authority Marketing, Business Development and Recruitment, Retention and Expansion  
Holiday Lighting and Decorations  
Addition of Electronic Equipment to the Development Area

**B. Projects for 2022**

Work with New Executive Director to expand DDA outreach, programs and goals.  
Update Holiday Lighting and Decorations – Multi Year Project.  
Issue Request Quote/Purchase annually for updated Holiday Lighting and Decorations.  
Crosswalk project revenue sharing agreement reached with Village construction to begin in 2022.  
New Website – research and request for quote.  
Revenue Sharing Project with Village to upgrade lighting to LED in progress

**C. Past Successful Projects**

DDA/TIFA development plan update – Public Hearing Date October 18,2021.  
Installation of New Benches and Picnic Tables 2020  
Purchase and display first phase of Christmas Light Streetscape Winter 2020/2021.  
Three year bid flower (2020, 2021, 2022) accepted and signed for flowers/watering. Prices fixed for 3 years.  
Mural – Community Art Project dedicated October 2019.

**Adjournment**

**MOTION by Parker second by Hayes to adjourn the meeting at 6:49PM.**

**FOR THIS MOTION**      Yes:All  
   No: None

***MOTION carried.***

Meeting adjourned

Respectfully Submitted,

Lisa Hall, Recording Secretary

Minutes approved by DDA Board motion on 11/01/2021

    X     As Presented            With Amendments