

Approved

Romeo Downtown Development Authority Regular Meeting

Monday, May 6, 2024 – 7:00pm

361 Morton Street, Romeo, MI 48065 South Meeting Room

MINUTES

1. Roll Call: 7:00pm
Present – St Laurent, Lee, Hutnick, Bowers, Osebold, Rose, Poznanski (7:01), Van Wormer (7:02)
Absent – None
2. Pledge of Allegiance
3. Approval of agenda – Move Unfinished D to A then slide other items down.
Motion by: Hutnick Second by: Osebold Opposed: none
Motion Passes: 8-0
4. Approval of the Minutes:
 April 8, 2024 Regular Meeting Minutes
 Motion by: Poznanski Second by: Lee Opposed: none
 Motion Passes: 8-0
5. Public Forum:
6. Financial Report:
 - a. Report given by Lee
 - b. Approve payment of bills February 27th 2024 through April 28th 2024 in the amount of \$7,860.04
Motion by: Rose Second by: Poznanski
Roll Call: Yes: St Laurent, Lee, Hutnick, Poznanski, Osebold, Van Wormer, Bowers, Rose
 No: None
 Motion passes 8-0
7. Funding Requests: None
8. Unfinished Business:
 - a. Request to rescind the portion of the DDA Parking Ordinance – letter presented by St Laurent. Discussion to adjust some of the verbiage to incorporate the willingness of the DDA to participate in a joint solution to the parking problem. Also to include some additional information regarding how other communities handle the problem that the ordinance is trying to solve. Motion made to submit the letter to the Village Trustees and the Planning Board.
Motion by: Lee Second by: Bowers
Roll Call: Yes: St Laurent, Lee, Hutnick, Poznanski, Osebold, Van Wormer, Bowers, Rose
 No: None
 Motion passes 8-0
 - b. Employment Committee Update – St Laurent reported the job postings have been relisted and has already received a handful of responses which the committee will review.
 - c. Shakespeare in the Village – Planned for Fall 24 or Spring 25. Presentation planned for our June meeting.

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- d. Statement of support of Occupancy Permits - Attorney has yet to review however a letter will be presented in June.
 - e. Vintagefest 2024 – Report given by Osebold and Hutnick - Organizing is progressing very well thanks to the tremendous support of volunteers that are helping. Permits are being issued for street vendors and street closures. Volunteer meetings take place Wednesday evenings for continued planning, please plan on attending at least one meeting to best understand everything that is happening.
 - f. Attorney RFP – Lee is editing and then will present in June.
 - g. Holiday Décor Presentation – St Laurent will have a presentation ready for June. Theme is Winter Wonderland.
 - h. New Logo – Discussion regarding the newest versions. Additional suggestions to be sent to designer.
9. New Business:
- a. Payment Processing on website requested – to be differed until we have a new employee to assess the need.
 - b. Social Media report – Verona created and presented an April 24 report. Positive progress and growth continue with our social media platforms.
 - c. Grant Writing Internships – Lee informed the board that we received 2 grant writers that will be working with us. The board will identify projects for these writers to work on and they will be giving reports on their progress and results.
 - d. Budget approval for FY 2025 – Workshops resulted on a budget for the DDA fiscal year 2025. Motion made to approve the budget and send to Village Trustees for approval. Motion made by: Rose Second by: Lee
Roll Call: Yes: St Laurent, Lee, Poznanski, Hutnick, Osebold, Van Wormer, Bowers, Rose
No: None
Motion passes: 8-0
10. Board Member Comments
11. Adjournment: 8:17pm
Motion to adjourn by: Poznanski Second by: Lee Passes: 8-0