

Approved

**Romeo Downtown Development Authority Regular Meeting**

**Monday, April 8, 2024 – 7:00pm**

**361 Morton Street, Romeo, MI 48065 South Meeting Room**

**MINUTES**

1. Roll Call: 7:00pm  
Present – St Laurent, Lee, Hutnick, Poznanski, Osebold, Rose  
Absent – Bowers, Van Wormer
2. Pledge of Allegiance
3. Approval of agenda  
Motion by: Poznanski                      Second by: Osebold              Opposed: none
4. Approval of the Minutes:  
    March 4, 2024 Regular Meeting Minutes  
    March 13, 2024 Regular Meeting Minutes - (Rescheduled as Special)  
    Motion by: Poznanski                      Second by: Osebold              Opposed: none
5. Public Forum: None
6. Financial Report:
  - a. Report given by Lee
  - b. Approve payment of bills February 26<sup>th</sup> 2024 through March 31st 2024 in the amount of \$6,247.69  
Motion by: Osebold              Second by: Hutnick  
Roll Call: Yes: St Laurent, Lee, Hutnick, Poznanski, Osebold, Rose  
                    No: None  
                    Motion passes 6-0
7. Funding Requests: None
8. Unfinished Business:
  - a. Employment Committee Update given by St. Laurent. Offer letter given candidate replied with changes requested. Committee reviewed requested changes and sent back an agreed reply labeled final offer. As of 4/8 no reply has received to our final offer. The committee's view is to reissue both ED and Administrator job positions in order to acquire some additional potential candidates. Motion made to move forward with a new search for new candidates.  
Motion by: Osebold              Second by: Hutnick  
Roll Call: Yes: St Laurent, Lee, Hutnick, Poznanski, Osebold, Rose  
                    No: None  
                    Motion passes 6-0
  - b. Shakespeare in the Village – Planned for Fall 24 or Spring 25. Presentation planned for our May meeting.
  - c. Statement of support of Occupancy Permits - Attorney has yet to review however a letter will be presented in May.
  - d. Request to rescind the PILOP ordinance - Attorney has yet to review however a letter will be presented in May.

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- e. Vintagefest 2024 - Organizing is well underway. Permits are being issued for street vendors and street closures. Volunteer meetings take place Wednesday evenings for continued planning. All are welcome.
  - f. Summer Concert Series - We will not be moving forward with for this year.
  - g. Attorney RFP – Working on the wording to do this.
9. New Business:
- a. Holiday Décor – Presentation will be ready for our May 6th meeting.
  - b. Logo – New DDA logo first draft was reviewed. Sending back some re-design options.
  - c. RHS Ford Project Display – Presentation was made and any interested businesses were requested to allow window posters be put in their windows.
10. Board Member Comments
11. Adjournment: 8:07pm
- Motion to adjourn by: Lee      Second by: Hutnick      Passes: 6-0