



ROMEO DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Monday June 5, 2023 – 7:00pm
361 MORTON STREET, ROMEO, MI 48065
South Meeting Room

AGENDA

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Approval of the Minutes:**
 - a. *May 8, 2023 Regular Meeting Minutes*
 - b. *May 17, 2023 Special Meeting Minutes*
5. **Public Forum**
6. **Financial Report:**
 - a. **Presentation by Executive Director**
 - b. **Approve payment of bills through May 30, 2023 in the amount of \$17,175.42**
7. **DDA Executive Director's Report: Elizabeth Miller**
8. **Funding Requests**
9. **Committee Reports**
 - a. *Employment Sub-committee*
 - b. *4 Pillars sub-committees Reports*
10. **Unfinished Business**
 - a. **Downtown Events**
 - i. **Sidewalk Sales & Garage Sale Weekend**
 - ii. **VintageFest: Board direction and clarity needed**
 - iii. **Summer Concert Series**
11. **New Business**
 - a. **Annual Election of Board Officers**
 - b. **Review and approve Resolution of the Village of Romeo DDA for Approving Expenditure**
 - c. **Grant Writer: per request of Andrea St. Laurent**
 - d. **Event Report: per request of Andrea St. Laurent**
 - e. **Outside Vendor Policy/Procedure: per request of Andrea St. Laurent**
 - f. **Closed session pursuant to MCL 15.268(h) to consider material exempt from discussion or disclosure by state or federal statute**
12. **Board Member Comments**
13. **Adjournment**