



ROMEO DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING

Monday May 8, 2023 – 2:00pm
361 MORTON STREET, ROMEO, MI 48065
South Meeting Room

AGENDA

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Approval of the Minutes:**
 - a. *April 3, 2023 Regular Meeting Minutes*
 - b. *April 13, 2023 Budget Workshop Special Meeting Minutes*
 - c. *April 18, Budget Workshop Special Meeting Minutes*
5. **Public Forum**
6. **Financial Report:**
 - a. **Presentation by Executive Director**
 - b. **Approve payment of bills through April 24, 2023 in the amount of \$2,396.97**
7. **DDA Executive Director's Report: Elizabeth Miller**
8. **Funding Requests**
9. **Committee Reports**
 - a. *Volunteer & Event Sub-committee Report*
 - b. *Employment Sub-committee Report:*
 - c. *4 Pillars sub-committees Reports:*
10. **Unfinished Business**
 - a. **DDA Director Continued Education Opportunities**
 - i. **MDA Conference June 2, 2023**
 - ii. **Leadership Macomb Core Program**
 - b. **Annual Sponsorships**
 - c. **Downtown Events**
 - i. **Sidewalk Sales & Garage Sale Weekend**
 - ii. **VintageFest: Board direction and clarity needed**
 - iii. **Summer Concert Series: Board direction and clarity needed**
11. **New Business**
 - a. **FOIA policy: DRAFT attached**
 - b. **2023/2024 Budget Presentation**
 - c. **DDA Use of Professional Services**
 - d. **Discussion-Village Tree Trimming Bill per the request of the Village**
 - e. **Correspondence: MDA, volunteers, sponsors, donors**
 - f. **Donations**
12. **Board Member Comments**
13. **Adjournment**