



ROMEO DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING

Monday May 1, 2023 – 7:00pm
361 MORTON STREET, ROMEO, MI 48065
South Meeting Room

AGENDA

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Public Forum**
4. **Approval of Agenda**
5. **Approval of the Minutes:**
 - a. *April 3, 2023 Regular Meeting Minutes*
 - b. *April 13, 2023 Budget Workshop Special Meeting Minutes*
 - c. *April 18, Budget Workshop Special Meeting Minutes*
6. **Financial Report:**
 - a. **Presentation by Executive Director**
 - b. **Approve payment of bills through April 24, 2023 in the amount of \$2,396.97**
7. **DDA Executive Director's Report: Elizabeth Miller**
8. **Funding Requests**
9. **Committee Reports**
 - a. *Volunteer & Event Sub-committee Report*
 - b. *Employment Sub-committee Report:*
 - c. *4 Pillars sub-committees Reports:*
10. **Unfinished Business**
 - a. *DDA Organizational Structure and Open Meetings Act*
 - b. *DDA SubCommittees and Volunteer Communication*
 - c. *DDA Director Continued Education Opportunities*
 - i. *MDA Conference June 2, 2023*
 - ii. *Leadership Macomb Core Program*
 - d. *Annual Sponsorships*
 - e. *Downtown Events*
 - i. *RummageFest: Sidewalk Sales & Garage Sale Weekend*
 - ii. *VintageFest: Board direction and clarity needed*
 - iii. *Summer Concert Series: Board direction and clarity needed*
11. **New Business**
 - a. *FOIA policy: DRAFT attached*
 - b. *2023/2024 Budget Presentation*
 - c. *DDA Use of Professional Services*
 - d. *Correspondence: MDA, volunteers, sponsors, donors*
 - e. *Donations*
 - f. *Closed session: For the purpose of:*
 - i. *Personnel evaluation matters*
 - ii. *Property Acquisition*
12. **Board Member Comments**
13. **Adjournment**