

ROMEO DOWNTOWN DEVELOPMENT AUTHORITY

REGULAR MEETING
Monday, January 9, 2023 – 7:00 PM.
ROMEO COMMUNITY CENTER
361 Morton Street, Romeo, Michigan 48065

APPROVED REVISED MINUTES

1. Call to Order

Chair, Stephens called the meeting to order at 7:02pm

Roll Call

Present: Rose, Poznanski, Hayes, Stephens, Tarr

Absent: Brandt, Kellogg

Staff present: Miller

2. Pledge of Allegiance

3. Public Forum

4. Approval of Agenda

MOTION by Hayes, Support by Poznanski to approve December 5, 2022 agenda as presented.

Ayes: All

Nays: None

MOTION carried.

5. Approval of the Regular Meeting Minutes:

- a. ***MOTION by Stephens, Support by Poznanski to approve December 5, 2022 Informational Meeting Minutes as presented.***

Ayes: All

Nays: None

MOTION carried.

- b. ***MOTION by Rose, Support by Stephens to approve December 5, 2022 Regular Meeting Minutes as presented.***

Ayes: All

Nays: None

MOTION carried.

6. Financial Report:

- a. **Presentation by Executive Director**

- b. ***MOTION by Stephens, Support by Tarr to approve payment of bills through November 28, 2022 in the amount of \$5,839.57.***

Roll Call

Ayes: Rose, Poznanski, Hayes, Stephens, Tarr

Nays: None

MOTION carried.

7. DDA Executive Director's Report

Miller gave an overview of items outlined in her director's report.

8. Funding Requests

- a. ***MOTION by Hayes, Support by Stephens to grant Grace's request for the DDA to partner in the planning and funding of the art project that she brought forward.***

Roll Call

Ayes: Rose, Poznanski, Hayes, Stephens, Tarr

Nays: None

MOTION carried.

9. Committee Reports

- a. **Policy Committee: none**

- b. **Parking Study Committee: discussion under unfinished business**

10. Unfinished Business

- a. ***Marketplace Alley***

Discussion ensued. It was decided that the committee would meet with Debra McLeod and come up with a plan to go before village council with a final decision to recommend reopening or request for permanent closure. No vote was taken.

- b. ***DDA Lease Agreement***

*Discussion ensued.
No board action was taken.*

- c. **GFL waste hauler service & rubbish millage**
Discussion ensued. It was decided that Director Miller would meet with President Poznanski, the village accountant and Greg Tarr to get more information to bring back to the board.
- d. **Vacant Board member positions**
Discussion ensued regarding 2 vacant board positions. It was brought to the board's attention that there will now be 5 appointments. Supporting document was presented by President Poznanski.

11. New Business

a. Office Space Option

MOTION by Rose, Support by Tarr to enter into lease negotiation discussion with People Driven Credit Union.

Ayes: All

Nays: None

MOTION carried.

b. Communication with Village of Romeo

Discussion ensued regarding conversations with the village office and a possible memorandum of understanding.

No board action was taken.

c. DDA event signage

Discussion ensued regarding the removal of the DDA a-frame signage from the sidewalk. It was agreed that the DDA will fill out a sign permit..

No board action was taken.

12. Closed session

MOTION by Hayes, Support by Poznanski to adjourn regular meeting to closed session

Roll Call

Ayes: Rose, Poznanski, Hayes, Stephens, Tarr

Nays: None

MOTION carried.

Motion by Hayes, Support by Poznanski to enter closed session for the discussion of land acquisition and personnel matter per employee request.

Roll Call

Ayes: Rose, Poznanski, Hayes, Stephens, Tarr

Nays: None

MOTION carried.

Motion by Hayes, Support by Tarr to enter open session.

Roll Call

Ayes: Rose, Poznanski, Hayes, Stephens, Tarr

Nays: None

MOTION carried.

13. Board Member Comments

Comments were made.

14. Adjournment

Motion by Stephens, Support by Tarr to adjourn.

Ayes: All

Nays: None

MOTION carried.

Meeting adjourned at 9:08pm

Respectfully Submitted,
Elizabeth Miller, Executive Director
Minutes approved by DDA Board motion on March 6, 2023

_____ As Presented

_____ With Amendments