

ROMEO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
Monday, February 6, 2023 – 7:00 PM.
ROMEO COMMUNITY CENTER
361 Morton Street, Romeo, Michigan 48065

APPROVED MINUTES

1. **Call to Order**
Chair, Hayes called the meeting to order at 7:00pm
Roll Call
Present: Rose, Poznanski, Hayes, Tarr, St.Laurent, Lee, Hutnick, Brandt
Absent: McLeod
Staff present: Miller
2. **Pledge of Allegiance**
3. **Public Forum**
4. **Approval of Agenda**
MOTION by Tarr, Support by Poznanski to approve February 6, 2022 agenda as presented.
Ayes: All
Nays: None
MOTION carried.
5. **Approval of the Minutes:**
 - a. **Meeting Minutes for January 9th tabled due to multiple errors.**
 - b. **MOTION by Poznanski, Support by St.Laurent to approve January 19, 2023 Special Meeting Minutes as presented.**
Ayes: All
Nays: None
MOTION carried.
 - c. **MOTION by Brandt, Support by Lee to approve January 25, 2023 Special Meeting Minutes as presented.**
Ayes: All
Nays: None
MOTION carried.
6. **Financial Report:**
 - a. **Presentation by Executive Director**
 - b. **MOTION by Tarr, Support by Brandt to approve payment of bills through January 30, 2023 in the amount of \$86,693.83.**
Roll Call
Ayes: Rose, Poznanski, Tarr, St.Laurent, Lee, Hutnick, Brandt
Abstain: Hayes, for reasons of bill payment to his company, FAMS
Nays: None
MOTION carried.
7. **DDA Executive Director's Report**
Miller gave an overview of items outlined in her director's report.
 - a. **Event Committee Report**
Discussion ensued. Appointment tabled until the next meeting.
8. **Funding Requests**
none presented
9. **Committee Reports**
 - a. **Parking Study Committee: discussion ensued. More discussion until unfinished business 10a.**
10. **Unfinished Business**
 - a. **Marketplace Alley**
MOTION by Hayes Support by Lee to approve recommendation to Romeo Village Council to reopen the Northeast alley that has come to be known as "Marketplace Alley". Furthermore, the DDA Board of Directors will pursue the options for permanent hardscape and beautification of said alley as well as additional alleys throughout the village to further enhance our Central Business District and offer some formal plans for consideration. These plans are estimated to take 6 months to 1 year and will be initiated by our existing Alley and Parking Subcommittee.
Ayes: Rose, Poznanski, Hayes, Tarr, Lee, Hutnick, Brandt

Nays: St.Laurent

MOTION carried.

b. GFL waste hauler service & rubbish millage

Discussion ensued. Director Miller and Greg Tarr have a meeting with the village accountant on February 7th to get more information to bring back to the board. President Poznanski will not be in attendance.

No board action was taken.

c. DDA Office Lease

MOTION by Lee, Support by Rose to terminate the DDA office lease with the Village of Romeo and provide written notice of vacating premises within 30 days per lease agreement. Remaining DDA property to be removed no later than February 28, 2023.

Ayes: All

Nays: None

MOTION carried.

11. New Business

a. DDA Board Workshop and Orientation

Discussion ensued regarding the scheduled workshop and new board member orientation on February 22, 2023 from 6pm-8pm.

No board action was taken.

b. DDA facade program

Discussion ensued.

No board action was taken.

c. DDA sign grant program

Discussion ensued.

No board action was taken.

d. Building and merchant, restaurant and professions communication

Discussion ensued.

No board action was taken.

e. Form subcommittee for Incubator Program

Discussion ensued. Danielle Lee and Greg Tarr will do some research regarding Incubator programs in other communities and report back to the board.

No board action was taken.

12. Board Member Comments

Comments were made.

13. Adjournment

Motion by Rose, Support by Hutnick to adjourn.

Ayes: All

Nays: None

MOTION carried.

Meeting adjourned at 8:41pm

Respectfully Submitted,
Elizabeth Miller, Executive Director
Minutes approved by DDA Board motion on March 6, 2023

As Presented
 With Amendments