



ROMEO DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Monday April 3, 2023 – 7:00pm
361 MORTON STREET, ROMEO, MI 48065
South Meeting Room

AGENDA

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Public Forum**
4. **Approval of Agenda**
5. **Approval of the Minutes:**
 - a. **MARCH 6, 2023 Regular Meeting Minutes**
6. **Financial Report:**
 - a. **Presentation by Executive Director**
 - b. **Approve payment of bills through February 28, 2023 in the amount of \$25,189.03**
7. **DDA Executive Director's Report: Elizabeth Miller**
8. **Funding Requests**
9. **Committee Reports**
 - a. *Volunteer & Event Sub-committee Report*
 - b. *Employment Sub-committee Report*
 - c. *4 Pillars sub-committees*
10. **Unfinished Business**
 - a. **Downtown Events**
 - i. **VintageFest:**
 1. **Event Permit Request: Village Council Meeting April 18, 2023**
 - ii. **Summer Concert Series Permit Process & Budget**
11. **New Business**
 - a. **People Driven Credit Union Presentation**
 - b. **DDA Organizational Structure: history, roles & responsibilities, and conflicts of interest**
 - c. **DDA Director Continued Education Opportunities**
 - i. **MDA Conference June 2, 2023**
 - ii. **Leadership Macomb Core Program**
 - d. **DDA SubCommittees and Volunteer Communication**
 - e. **Annual Sponsorships**
 - f. **Meeting Minute Requirements**
 - g. **Employee Committee Report and Recommendation: Closed Session optional at request of Executive Director per OMA**
 - h. **Employee Evaluation: Closed Session optional at request of Executive Director per OMA**
12. **Board Member Comments**
13. **Adjournment**