

ROMEO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
Monday October 3, 2022 – 6:00 PM.
ROMEO COMMUNITY CENTER
361 Morton Street, Romeo, Michigan 48065

APPROVED MINUTES

1. **Call to Order**
Chair, Stephens called the meeting to order at 6:00pm
Roll Call
Present: Malzahn, Parker, Rose, Poznanski, Hayes, Brandt
Absent: Kellogg, Tarr, Stephens
Staff present: Miller
2. **Pledge of Allegiance**
3. **Public Forum**
4. **Approval of Agenda**
MOTION by Rose, Support by Malzahn to approve October 3, 2022 agenda as presented.
Ayes: Malzahn, Rose, Hayes, Brandt, Poznanski
Nays: Parker
MOTION carried.
5. **Approval of the Minutes:**
 - a. **MOTION by Rose, Support by Malzahn to approve September 7, 2022 Regular Meeting Minutes as presented.**
Ayes: All
Nays: None
MOTION carried.
6. **Financial Report:**
 - a. **Presentation by Executive Director**
 - b. **MOTION by Rose, Support by Malzahn to approve payment of bills through September 28, 2022 in the amount of \$20,321.22.**
Roll Call
Ayes: Malzahn, Rose, Hayes, Brandt, Parker, Poznanski
Nays: None
7. **DDA Executive Director's Report**
Miller gave an overview of items outlined in her director's report.
8. **Funding Requests:none**
9. **Committee Reports**
 - a. **Policy Committee: none**
 - b. **Parking Study Committee:**
 - i. **An overview of a request that has been submitted previously by Tech City owner, Mike Romano was presented by Miller. Said request was agreed could be handled administratively by the Romeo village offices to improve signage for the one way alley in the Southeast quadrant. No motion was necessary.**
10. **Unfinished Business**
 - a. *none*
11. **New Business**
 - a. **2023 Streetscape Floral RFP:**
 - i. **Discussion ensued regarding the bids received. It was agreed that Miller would contact all bidders and seek further clarification on several matters and contact additional interested parties.**
 - b. **Underground Commercial Development Loop System for SE Quadrant**
 - i. **Discussion ensued regarding an exploratory meeting scheduled with utility representatives, business and property owners, Village president, Village clerk and DDA board members to attend. Date is set for Thursday, October 13, 2022 from 2:00pm-3:00pm at 105 South Main Street.**
12. **Closed session**
MOTION by Malzahn, Support by Hayes to adjourn regular meeting to closed session

Roll Call

Ayes: Malzahn, Rose, Hayes, Brandt

Nays: Parker, Poznanski

MOTION carried.

7:06 Poznanski left the meeting.

Motion by Malzahn, Support by Rose to enter closed session for the discussion of land acquisition at 7:05pm.

Roll Call

Ayes: Malzahn, Rose, Hayes, Brandt

Nays: Parker

MOTION carried.

Motion by Malzahn, Support by Brandt to enter open session at 7:48pm.

Roll Call

Ayes: Malzahn, Rose, Hayes, Brandt, Parker

Nays: None

MOTION carried.

MOTION Parker, Support by Brandt to recommend to Romeo Village Council:

It is the consensus of this board to direct Village President to pursue the purchase of The Congregational Church "properties" being offered up for auction on October 13, 2022 and that we respectfully request the DDA boundaries be expanded to include said aforementioned properties and further that the DDA is willing to commit to help fund the purchase and maintenance of said properties in the amount of \$50,000 per year for the next 10 years.

Roll Call

Ayes: Malzahn, Rose, Hayes, Brandt, Parker

Nays: None

13. Board Member Comments - Comments were made.

14. Adjournment

Motion by Parker, Support by Rose to adjourn.

Ayes: All

Nays: None

MOTION carried.

Meeting adjourned at 8:25pm

Respectfully Submitted,

Elizabeth Miller, Executive Director

Minutes approved by DDA Board motion on 11/7/23

_____ As Presented

_____ With Amendments