

**ROMEO DOWNTOWN DEVELOPMENT AUTHORITY**  
**REGULAR MEETING**  
**MONDAY September 7, 2022 – 6:00 PM.**  
**ROMEO COMMUNITY CENTER**  
361 Morton Street, Romeo, Michigan 48065

**MINUTES**

1. **Call to Order**  
Chair, Stephens called the meeting to order at 6:00pm  
**Roll Call**  
*Present: Malzahn, Tarr, Stephens, Parker, Rose*  
*Absent: Kellogg, Poznanski, Hayes, Brandt*  
*Staff present: Miller*
2. **Pledge of Allegiance**
3. **Public Forum**
4. **Approval of Agenda**  
***MOTION by Malzahn, Support by Rose to approve Sept 7, 2022 agenda as presented.***  
*Ayes: All*  
*Nays: None*  
**MOTION carried.**
5. **Approval of the Minutes:**
  - a. ***MOTION by Stephens, Support by Malzahn to approve August 1, 2022 Regular Meeting Minutes as presented.***  
*Ayes: All*  
*Nays: None*  
**MOTION carried.**
6. **Financial Report:**
  - a. **Presentation by Executive Director**
  - b. ***MOTION by Stephens, Support by Malzahn to approve payment of bills through August 29, 2022 in the amount of \$8,068.82.***  
Roll Call  
*Ayes: Stephens, Parker, Tarr, Rose, Malzahn*  
*Nays: None*
7. **DDA Executive Director's Report**  
Miller gave an overview of items outlined in her director's report.
8. **Funding Requests:**
  - a. **Romeo Historical Society**  
***MOTION by Parker, Support by Malzahn to approve sponsorship of the Romeo Historical Society Annual Christmas Home Tour in the Amount of \$750.***  
Roll Call  
*Ayes: Stephens, Parker, Tarr, Rose, Malzahn*  
*Nays: None*  
**MOTION carried.**
9. **Committee Reports**
  - a. **Policy Committee: none**
  - b. **Parking Study Committee: none**
10. **Unfinished Business**
  - a. ***Pedestrian Crosswalk Project Update: Update given by Miller and Malzahn***
  - b. ***Romeo ScreechFest Update: Update given by Miller and Roush via written report***
11. **New Business-none**
12. **Closed session**  
**MOTION by Malzahn, Support by Rose to adjourn regular meeting to closed session**  
Roll Call  
*Ayes: Stephens, Parker, Tarr, Rose, Malzahn*  
*Nays: None*  
**MOTION carried.**

**Motion by Malzahn, Support by Rose to enter closed session for the discussion of land acquisition.**

Roll Call

*Ayes: Stephens, Parker, Tarr, Rose, Malzahn*

*Nays: None*

**MOTION carried.**

**Motion by Tarr, Support by Parker to enter open session.**

Roll Call

*Ayes: Stephens, Parker, Tarr, Rose, Malzahn*

*Nays: None*

**MOTION carried.**

**13. Board Member Comments** - Comments were made.

**14. Adjournment**

**Motion by Parker, Support by Tarr to adjourn.**

*Ayes: All*

*Nays: None*

**MOTION carried.**

Meeting adjourned at 7:16pm

Respectfully Submitted,  
Elizabeth Miller, Executive Director  
Minutes approved by DDA Board motion on \_  
\_\_\_\_\_ As Presented  
\_\_\_\_\_ With Amendments

DRAFT