

**ROMEO DOWNTOWN DEVELOPMENT AUTHORITY**  
**REGULAR MEETING**  
**MONDAY June 6, 2022 – 6:00 PM.**  
**ROMEO COMMUNITY CENTER**  
361 Morton Street, Romeo, Michigan 48065

**APPROVED MINUTES**

1. **Call to Order**  
Chair, Stephens called the meeting to order at 6:02pm  
**Roll Call**  
*Present: Rose, Stephens, Tarr, Hayes, Kellogg, Poznanski*  
*Absent: Malzahn, Brandt, Parker*  
*Staff present: Miller, Roush*
2. **Pledge of Allegiance**
3. **Public Forum – comments by Donna Semenas**
4. **Approval of Agenda**  
**MOTION by Hayes, Support by Poznanski to approve June 6, 2022 amended agenda as presented and the additions of New Business item 10c. Facade Award Guidelines.**  
*Ayes: All*  
*Nays: None*  
**MOTION carried.**
5. **Approval of the Minutes:**
  - a. **MOTION by Kellogg, Support by Hayes to approve May 2, 2022 Regular Meeting Minutes as presented.**  
*Ayes: All*  
*Nays: None*  
**MOTION carried.**
6. **Financial Report:**
  - a. **Presentation by Executive Director**
  - b. **Motion by Stephens, Support by Hayes to approve payment of bills through May 31, 2022 in the amount of \$25,717.62.**  
Roll Call  
*Ayes: Rose, Stephens, Tarr, Hayes, Kellogg, Poznanski*  
*Nays: None*
7. **DDA Executive Director's Report**  
Miller gave an overview of items outlined in her director's report.
8. **Funding Requests: none**
9. **Committee Reports**
  - a. **Policy Committee: none**
  - b. **Parking Study Committee: an update was given.**
  - c. **Employment Committee**  
**Motion by Rose, Support by Stephens to recommend \$1,000 bonus to Executive Director, Elizabeth Miller for a job well done.**  
Roll Call  
*Ayes: Rose, Stephens, Tarr, Hayes, Kellogg, Poznanski*  
*Nays: None*
10. **Unfinished Business**
  - a. **Pedestrian Crosswalk Project Update: Update given by Miller.**
  - b. **Vintage Fest Update: Update given by Madison Roush.**
  - c. **Facade Improvement Committee**  
**MOTION by Stephens, Support by Rose for Director to use provided guidelines and policy for future facade awards as will be provided to Director from Facade Improvement Committee.**  
*Ayes: All*  
*Nays: None*  
**MOTION carried.**

**11. New Business**

**a. Parker Alley**

**MOTION by Hayes, Support by Stephens to approve installation of floral bottle glass mural by artist Sarah Kasper in an amount not to exceed \$1,500 as presented pending approval by village council.**

Roll Call

*Ayes: Rose, Stephens, Tarr, Hayes, Kellogg, Poznanski*

*Nays: None*

**12. Board Member Comments** - Comments were made.

**13. Adjournment**

**Motion by Hayes, Support by Stephens to adjourn.**

*Ayes: All*

*Nays: None*

**MOTION carried.**

Meeting adjourned at 7:42pm

Respectfully Submitted,  
Elizabeth Miller, Executive Director  
Minutes approved by DDA Board motion on July 11, 2022  
    X     As Presented  
       With Amendments