

**ROMEO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY July 11, 2022 – 6:00 PM.
ROMEO COMMUNITY CENTER
361 Morton Street, Romeo, Michigan 48065**

APPROVED MINUTES

1. Call to Order

Chair, Stephens called the meeting to order at 6:08pm

Roll Call

Present: Malzahn, Brandt, Hayes, Stephens, Parker, Kellogg, Tarr

Absent: Poznanski, Rose

Staff present: Miller

2. Pledge of Allegiance

3. Public Forum

4. Approval of Agenda

MOTION by Malzahn, Support by Hayes to approve July 11, 2022 amended agenda as presented.

Ayes: All

Nays: None

MOTION carried.

5. Approval of the Minutes:

- a. **MOTION by Malzahn, Support by Stephens to approve June 6, 2022 Regular Meeting Minutes as presented.**

Ayes: All

Nays: None

MOTION carried.

6. Financial Report:

- a. **Presentation by Executive Director**

- b. **Motion by Stephens, Support by Kellogg to approve payment of bills through June 30, 2022 in the amount of \$4,207.17.**

Roll Call

Ayes: Malzahn, Brandt, Hayes, Stephens, Parker, Kellogg, Tarr

Nays: None

7. DDA Executive Director's Report

Miller gave an overview of items outlined in her director's report.

8. Funding Requests: none

9. Committee Reports

- a. **Policy Committee: none**

- b. **Parking Study Committee: none**

10. Unfinished Business

- a. **Pedestrian Crosswalk Project Update: Update given by Miller and Malzahn**

- b. **Vintage Fest Update: Update will be given at the August 1 board meeting**

11. New Business

- a. **Board Office Positions**

MOTION BY Malzahn, Support by Tarr to elect the following officers for the one year term for July 2022-June 2023.

Board Chair: Stephens, Board Co-Chair: Kellogg, Treasurer: Tarr, Secretary: Rose

Ayes: All

Nays: None

MOTION carried.

- b. **2023 Board meeting date and time change suggestions: Discussion ensued regarding changing dates and times. No action was taken.**

6:48pm Rose Arrives

c. **Village Park: Update given by President Malzahn regarding some of the proposed park changes. It has been brought to the attention of the DDA board since the benches were purchased by the DDA.**

d. **FINAL Budget Amendment FY 2021/2022**

MOTION by Kellogg, Support by Hayes to approve the 2021/2022 FINAL Budget Amendment in the amount of \$165,134.60.

Roll Call

Ayes: Rose, Malzahn, Brandt, Hayes, Stephens, Parker, Kellogg, Tarr

Nays: None

12. Board Member Comments - Comments were made.

13. Adjournment

Motion by Malzahn, Support by Hayes to adjourn.

Ayes: All

Nays: None

MOTION carried.

Meeting adjourned at 7:13pm

Respectfully Submitted,

Elizabeth Miller, Executive Director

Minutes approved by DDA Board motion on 08/01/22

 X As Presented

 With Amendments